



OPERATIONS NOTICE

We hope you and your family are well. We have taken great care to create an infrastructure that enables us to serve our clients efficiently through whatever situation is presented and engage with talented employees without geographical limitations. This notice applies to XML Financial Group and its affiliated broker-dealer, XML Securities, member FINRA/SIPC, (together as “XML”, “we”).

**XML Headquarters:
6901 Rockledge Drive
Suite 730
Bethesda, MD 20817**

- The XML Headquarters and Fort Washington, Pennsylvania offices are open M - F, 9am – 5pm EST. The Breckenridge, Colorado office has an abbreviated schedule and is generally closed to walk-in traffic. All branch offices have building security measures in place. Please contact your financial professional to schedule in-person meetings and visits. We also enable employees to conduct their work in a remote capacity, subject to company policies and certain restrictions.
- As of 12/15/2023, the Virginia office is relocating to a new building in the Northern Virginia area. New address coming soon!
- We follow the [NYSE holidays & trading hours](#). Between Memorial Day and Labor Day, the offices close on Fridays at 4pm EST.
- The processing of mail is on an alternating schedule. Therefore the receipt of paperwork and checks could be delayed. Please contact us regarding time sensitive deposits or how to set up ACH instructions.

Thank you and let us know if you have any questions.

Posted 1.02.2024

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WWW.XMLFG.COM

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